# Program Evaluation Report Template

### Time period: MM/DD/YYYY – MM/DD/YYYY

1. **Table of responses to questions based on Likert Scale – converted to numbers to get average ratings:**

| Do you agree or disagree with the following statements? | N | Strongly Disagree (1) | Disagree (2) | Neither agree nor disagree (3) | Agree (4) | Strongly Disagree (5) | Average Rating |
| --- | --- | --- | --- | --- | --- | --- | --- |
| I like cake | 2 | 0 | 0 | 0 | 1 | 1 | **4.5** |
| I like broccoli | 2 | 1 | 1 | 0 | 0 | 0 | **1.5** |
| I like sushi | 2 | 0 | 0 | 1 | 0 | 1 | **4.0** |
| I like ice cream | 2 | 0 | 0 | 0 | 0 | 2 | **5.0** |

1. Space for qualitative responses to open-ended questions. (n=2)

* I didn’t like the question about broccoli.
* I loved the way you described ice cream!

1. Table showing grouped responses:

| Which option did you choose? | N = 2 |
| --- | --- |
| Option 1 | 0 |
| Option 2 | 1 |
| Option 3 | 0 |
| Option 4 | 1 |